

Offer Redemption Instructions

Customers are able to redeem their purchased or gifted offer by presenting their redemption coupon on either a mobile device or in printed form.

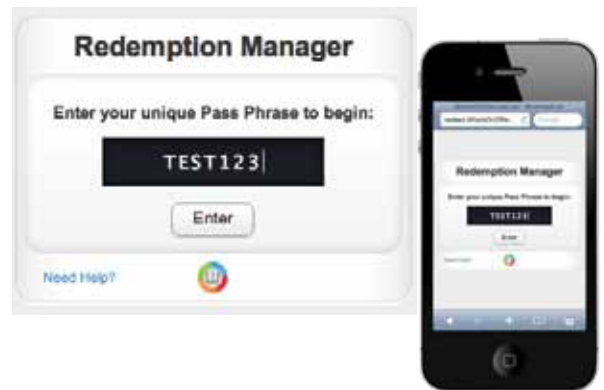
ON-LINE:

Your business will receive a unique Pass Phrase (you'll get this in the email from our moderator approving your offer) that can be used to log into the WhatsOnOffer Redemption Manager website.

redeem.WhatsOnOffer.com.au >

Once signed in, on a computer or mobile device (smart phone, iPad etc) follow the steps to enter the redemption and security codes from your customers coupon. Also set the the location of your store if the offer is available at multiple locations.

Once the 'Redeem Now' button is clicked, the customers coupon and redemption code is set as 'redeemed' in the system.



QR CODE SCANNING:

If your business has a 2D scanner linked to a POS system with an internet connection, you can scan the QR barcode on the redemption coupon for fast and easy redemption management.

If your business doesn't have access to the internet at the POS, you can use a smart phone app on your mobile device with a camera as a QR scanner.

'i-nigma Reader' is free and compatible with over 450 handsets. Visit www.i-nigma.com to download the app for free.



MANUALLY:

If your business has no means of redeeming customers coupons electronically, you can use a printable redemption tracking list.

To download the 'Off-line Redemption' form:

- Sign in to your account
- Click 'Sales Manager' in the Advertise section of 'My Account'
- Click 'Download Latest Sales List'

* Be sure to repeat this process for each offer you have listed.

Keep the form next to the POS system/front of house/reception desk for staff to mark off redemptions manually.

* This method is not recommended for businesses with multiple locations

At any convenient moment 24/7, register redeemed offers by signing in to your account, click on "Manage Sales". Select the offer from the drop down. Press "redeem" on the desired redemption codes and enter the security code.

Re-print the redemption tracking often so customers can't redeem the same offer coupon at multiple locations. If you have multiple locations advise other locations regularly of redemptions received.

Warning – As businesses are paid only on redeemed offers, it is crucial you do not lose the redemption & security code.